

4th August 2009

Dear Sir / Madam,

Warm greetings to you.

This is with regard to the governing body meeting that had been postponed (letter dated 02.07.09).
The meeting is now scheduled to be held on Monday 10th August 2009 at 4.00 p.m

Thanking you,

Yours truly,

7th April 2009

Dear Parent,

Welcome to Riverside.

We thank you for selecting our school for your ward from the academic year 2009- 2010. In this connection we wish to bring the following to your kind attention.

- The school will re-open on 17th June 2009 for the new academic year 2009-2010.
- The boarding point of your ward in the school transport vehicle is _____ at _____ a.m . Kindly ensure that your ward is at the boarding point 5 minutes in advance. Your ward will be dropped at the same point by _____ p.m. in the evening and kindly ensure he/she is taken home safely from this point.
- Uniform for students admitted to class IV and above are to be stitched in advance. The uniform material is available at M/s Varnam Matchings, Selma Buildings, Ramchand Square, Kotagiri. For classes III and below the required uniform is also available at the above mentioned shop. The requirement list is herewith enclosed.
- Parents who have not sent a copy of the Birth Certificate and Transfer Certificate (ORIGINAL) are requested to send them on or before the re-opening of school. We also request you to send passport size photographs (5 nos.) along with the above.
- The 1st term fee of Rs.8750/- and Suspense A/C Rs. _____ has to be paid on or before **1 May 2009**. We request you to follow the payment schedule strictly.

Thanking you,

Yours truly,

Headmaster

7th April 2009

Dear Parent,

We wish you well.

We wish to bring the following to your kind attention.

- School will close for the summer vacation on 23rd April 2009.
- **Open Day:** The Open Day will be held on 23rd April 2009 from 10.00 a.m. to 12.30 p.m.. All students are expected to attend school till 23rd April 2009. Report cards will be given only to classes 4 and 5. For classes 6 and above the final results will be sent by post to the parents and will also be displayed on the notice board.
- **For STD 9 and 10:** Classes will begin from 02.06.2009. This is compulsory for all the students and all must attend without fail.
- **I Term Fee:** The 1 term fee of Rs.7,500/- and Suspense A/C Rs. _____ has to be paid on or 1 May 2009. without fail. Fees to be paid only by cash/ draft. We request you to follow the payment schedule strictly.

Admission to Class XI (ISC board) will commence from May 15th 2009. Admission will be purely based, on marks obtained in class X.

Kindly note: We would like to request all parents to give us in writing a full feedback of the academic year 2008-09 with regard to the following.

1. Academics : Teaching, Correction of books, Review.
2. Food
3. Transport
4. Art & Craft
5. Sports
6. Uniform
7. Office
8. Any other matter

A feedback will help us in the overall development and progress of the school.

Thanking you,

Yours truly,

Headmaster



RIVERSIDE PUBLIC SCHOOL, KOTAGIRI UNIFORM REQUIREMENTS – BOARDERS

S.NO	ITEMS	I – III	IV – X	XI
1	SCHOOL UNIFORM PANTS		5 Nos	<u>5 Nos</u>
2	SCHOOL UNIFORM SHIRT		5 Nos	<u>5 Nos</u>
3	SCHOOL UNIFORM SKIRT (WITHOUT PLEATS) OR PANTS		3 Skirts / 2 Pants	3 Skirts / 2 Pants
4	UNIFORM SWEATER	2 Nos + 1 sleeveless	2 Nos + 1 sleeveless	2 Nos + 1 sleeveless
5	SCHOOL TIE		2 Nos	2 Nos
6	SCHOOL SOCKS	5 PAIRS	5 PAIRS	5 PAIRS
7	T – SHIRT	5 Nos	5 Nos	5 Nos
8	TRACK PANT	5 Nos	5 Nos	5 Nos
9	BLACK SHOE: BOYS – BATA NAUGHTY BOY GIRLS – BATA BALLERINA	1 PAIR	1 PAIR	1 PAIR
10	TRACK SUIT	2 Nos	2 Nos	2 Nos
11	ADIDAS BLACK SHOE	1 No	1 No	1 No
12	CUT SHOE	1 No	1 No	1 No
13	SHORTS	3 Nos	3 Nos	3 Nos
14	CAP / HAT	1 No/1 No	1 No/1 No	1 No/1 No
15	GAMES SHOE	As needed	As needed	As needed
16	NIGHT WEAR	3 SETS	3 SETS	3 SETS
17	TOWELS	3 Nos	3 Nos	3 Nos
18	PILLOW COVERS	4 Nos	4 Nos	4 Nos
19	BLANKETS	4 Nos	4 Nos	4 Nos
20	BED SPREADS	4 Nos	4 Nos	4 Nos
21	COUNTER PANES	2 Nos	2 Nos	2 Nos
22	COLLAR FULL T.SHIRT (EVENING WEAR)	3 No	3 No	3 No